How to Download and Import the Test Bank in Blackboard

This document provides directions on how to download the test bank files and import or upload the test bank files back into your Blackboard Learning Management System (LMS) as Pools.

- 1. There are two different ways you may receive the test bank:
 - a. First, check the email that includes the LMS Cartridge and look for a Test Bank download link in the Download Course Cartridge(s) table, then click on the link to automatically download the file to your desktop.

Course Name	Download Link	Test Bank (If Available)
Navigate 2 Advantage Access for Cleft Palate & Craniofacial Conditions: A Comprehensive Guide to Clinical Management 4e	https://lti.jblearning.com/packages/download.zip? cartridge_uid=e9809c33-58f3-4d09-81eb- 91b01e0d25be	https://lti.jblearning.com/packages/download_test_bank_or_quiz.zip? cartridge_uid=b0529e49-82c6-4381-ba8f- 680accb8a9d7&source_id=65

b. If the link to download the Test Bank is listed as Not Available, please contact your
 <u>Sales Representative</u> to retrieve the Test Bank from your instructor resources.

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Download Course Cartridge(s) here:					
Course Name	Download Link	Test Bank (If Available)			
Navigate 2 Advantage Access for Public Health 101: Improving Community Health, Third Edition	https://lti.jblearning.com/packages/download.zip? cartridge_uid=00c0b2aa-debb-4ea1-bb08-e2611328a005	Not Available			

- 2. First, open the Blackboard course in which you would like to download/import the test bank.
- 3. Turn Edit Mode to ON. Edit Mode is:

: **ON**

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4. From the course home page, under the **Control Panel**, click to expand **Course Tools**, then click **Tests**, **Surveys**, and **Pools**.

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5. Click Pools.

Test	s, Surveys, and Pools
т	Tests
T r	Tests are sets of questions that are graded to measure student performance. Once a test is created here, it must be deployed within a content folder before students can take the test. Test results are reviewed in the Grade Center. Note that some question types are not automatically graded.
s	Surveys
S d	Surveys are not graded, and student responses are anonymous. They are useful for gathering data from students that is not used to evaluate student performance. Surveys must be leployed in a content folder for students to respond to the survey.
P	Pools Pools are sets of questions that can be added to any Test or Survey. Pools are useful for storing questions and reusing them in more than one Test or Survey.

6. Next, click **Import Pool**.

Pools Pools are sets of	f questions that you	can use in multiple tests or surveys. You can import pools from outside the system and export them for reuse. More Help
Build Pool	Import Pool	Import QTI 2.1 Package

Click Browse Local Files and select the .zip file that you copied/extracted in Step 6. Click
 Open to select, then click Submit. Wait for the file to upload.



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8. Once the upload is complete, navigate back to Tests, Surveys, and Pools. Click Pools.

Te	ests, Surveys, and Pools
	Tests
	Tests are sets of questions that are graded to measure student performance. Once a test is created here, it must be deployed within a content folder before students can take the test. Test results are reviewed in the Grade Center. Note that some question types are not automatically graded.
	Surveys
	Surveys are not graded, and student responses are anonymous. They are useful for gathering data from students that is not used to evaluate student performance. Surveys must be deployed in a content folder for students to respond to the survey.
	Pools are sets of questions that can be added to any Test or Survey. Pools are useful for storing questions and reusing them in more than one Test or Survey.

9. You will now find the questions available to use for building course assessments as needed.

Pools are sets of questions that you can use in multiple tests or surveys. You can import pools from outside the system and export them for reuse. More Help					
Build Pool Import Pool Import QTI 2.1 Package					
		Page	:1 of3 > ≫		
	NUMBER OF QUESTIONS	DATE LAST EDITED			
FFFS_CH01-Fundamentals of Fire Fighter Skills and Hazardous Materials Response, 4e	45	October 1, 2021 1:39 PM			

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